

# Building and Grounds Committee

## AGENDA

Videoconference or

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Wednesday, November 3, 2021  
9:00 a.m.

### Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the October 13, 2021 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail
9. Discuss future meeting schedule. Next scheduled meeting date
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

## Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 202)

### MINUTES

Wednesday, October 13, 2021

1. **Call to Order**

Meeting was called to order by Payne at 10:00 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Laura Payne, Roger Lindl

Members Present via Videoconference: Greg David, Mary Roberts

Others Present: Ben Wehmeier, County Administrator; Ron Locast and Lindsey Czerwien, Potter Lawson; Mark Stafford, Anthony Maas and Doug Biehke, Maas Brothers Construction; Neil Gammon & Steve Wartgow, Design Engineers.

Others Present via Videoconference: None

3. **Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

None

6. **Communications**

None

7. **Approval of the September 30, 2021, Building and Grounds committee meeting minutes**

Minutes were provided for review.

Motion by Backlund/Lindl to approve the September 30, 2021, Building and Grounds Committee minutes as printed. Motion passed 5-0.

8. **Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail**

Locast went over the schematic design changes. Some of the changes included the parking lots and outbuilding were discussed, the generator in the courthouse parking lot will stay in the same location, the generator at the Sheriff's Office will be replaced, dual fuel systems will be considered. The design changes in certain office areas were discussed. Steve Wartgow from Design Engineers presented two options for the mechanical systems. A cost comparison will be done on these options. Potter Lawson will work on design concepts for option 2. A proposed timeline was presented. There will be a presentation to the County Board on November 9<sup>th</sup> at 6:00 p.m. No action taken.

Lindl and Backlund out at 12:30 p.m.

9. **Discuss future meeting schedule. Set next meeting date:**

- November 3, 2021, at 9:00 a.m.
- November 9<sup>th</sup> – County Board Update at 6:00 p.m.

10. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of Minutes from October 13, 2021
- b. Discussion and update on Courthouse and Sheriff's Office/Jail project

11. **Adjourn**

Motion by David /Roberts to adjourn at 12:36 p.m.